

GSA Groupe Lacasse Frequently Asked Questions

1) Who is my Groupe Lacasse Government Representative?

Please go to “Locator” at the top of the Groupe Lacasse Website and you will find your sales rep contact information.

2) What is Groupe Lacasse’s GSA Contract #?

- **GS-27F-006GA**

3) What is the term of the GSA Contract?

- **12/23/2016 – 12/22/2026**

4) Where will I find the GSA Discount Structure?

Under the Protected Rep Section of the Groupe Lacasse Website
Also on GSA eLibrary

5) Where should GSA orders be sent?

- Orders must be made out to:
Groupe Lacasse LLC
c/o Participating Dealer
222 Merchandise Mart Plaza, Suite 1000
Chicago, IL 60654-1103
- Orders must be sent to:
Groupe Lacasse LLC
GSA-State Coordinator
Fax: 888-248-1865
Email: GSA-State@groupelacasse.com

6) What is the payment address?

Groupe Lacasse LLC
21553 Network Place
Chicago, IL 60673-1215

7) What is Groupe Lacasse’s Tax ID #, DUNS #, CAGE # and SAM UEI?

- Tax ID #: 383504222
- DUNS#: 004036778
- CAGE #: 1R5A1
- SAM UEI : LGUFTSV4KU11

8) Is Groupe Lacasse a small or large business? Small

- Groupe Lacasse meets the US federal government qualification of a small business, as regulated by the SBA (Small Business Administration).

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9) What are the shipping terms of Groupe Lacasse?

- **F.O.B. Destination Tailgate** within the 48 contiguous United States and the District of Columbia / product off-load is not included.
 - If it is known that a federal agency needs product off-load at the same of the sales quote, we can add a fee to cover the extra service.
 - Sales quotes and orders shall cite “Inside Delivery” and include a line to allow applicable charges.
 - Standard dock and/or elevator receiving required (access to 13’6” x 53’ trucks) to avoid additional charges.
 - Minimum of \$300 for local dealer to send a team onsite to offload product into warehouse. Additional charges for product placement, removal of packaging, disposal of debris.
- Deliveries outside the 48 contiguous states are to inland carrier, point of embarkation, with transportation to be paid by the government from point of exportation to the destination outside the 48 contiguous states.

10) Is there a minimum order amount?

- There is a minimum order amount of \$1,000, which will be strictly enforced.
- We will not accept an order lower than \$1,000 as a GSA order.
- Federal agencies will be referred to a commercial reseller for purchases under \$1,000.

11) What are the standard lead times on products ordered through the Groupe Lacasse GSA Contract?

Same as commercial lead times; please refer to current lead time guides.

12) Where can I get a current catalog?

Please contact your local Groupe Lacasse sales representative.

If you have any further questions, or need clarification, please contact:

CONTRACT ADMINISTRATOR:

Ben Wagenmaker, Government Contract Administrator
99 Saint Pierre
Saint Pie, QC J0H 1W0 (Canada)

Phone: 888-522-2773, ext. 1142

Fax: 800-461-2643

Email: ben.w@groupelacasse.com