



Federal Supply Schedule - FSC Group 71, Part I
Contract No: GS-29F-0105G
Contract Period: 10/01/06 – 09/30/11

Groupe Lacasse

Customer Ordering Information:

Lacasse: Morpheo, Quad, Options, Electricom, Concept 3, Concept 70, Concept 400E, Concept 2001, Quorum, Reception Furniture & Accessories

Lacasse Files: Laminate and Steel
Steel Multifunction Storage

Nvision: Systems Furniture

United Chair

CONTRACTOR: Groupe Lacasse, LLC

c/o Larry Ingram & Associates – (Contract Administrator)
839-F Quince Orchard Blvd.
Gaithersburg, Md. 20878-1916
Voice: (301) 519-1480
Fax: (301) 519-1487 / eFax: (240) 255-0730
Email: gsa@ingramassoc.com

1a. SIN'S:

711-1: Furniture Systems and Workstation Clusters
711-2 Work surfaces / Workstations
711-3 Filing & Storage Cabinets
711-9 Executive Conference Room Furniture
711-11 Tables and Accessories
711-18 Multi-Purpose Seating
711-19 Stacking Chairs, Dollies or Trucks
711-20 Display and Communication Boards
711-94 Design/Layout Services –(\$55 per hour)
711-95 Installation Services

1b. LOWEST PRICED MODEL (to follow)

2. MAXIMUM ORDER:

\$500,000 Net Shipping to One Destination

3. MINIMUM ORDER:

\$100 Net Shipping to One Destination

4. GEOGRAPHIC COVERAGE:

48 contiguous states and the District of Columbia.
Shipments for AK, HI, GU, PR, etc., are POE (Point of Embarkment)

5. PRODUCTION POINT:

Lacasse - St. Pée, Quebec, Canada
Lacasse Steel File Products - Holland, MI, USA
Lacasse Steel Multi Storage - Big Rapids, MI, USA
Nvision - Holland, MI, USA
United Chair Products - Bruce, MS, USA

6. DISCOUNT:

Please contact our Contract Administrator, Larry Ingram & Associates at 301-519-1480 or the local Lacasse Representative listed on our website at www.grouperlacasse.com / Find a Rep.

Price Lists Accepted:

Lacasse April 2009 Price List effective 12/1/09.

(Up to 40% increase allowed / contact LIA for verification of pricing).

Reception Series: November 2009 Price List Effective 4/30/10

Nvision Price List: May 2010 effective 4/30/10

United Chair January 2009 Price List effective

7/27/09 – (*10% cap increase on certain models; contact LIA for verification of pricing)

NOTE: Please see #7 for United Chair Discounts

7. QUANTITY DISCOUNTS:

Please contact our Contract Administrator for Quantity Discounts applicable to United Chair Products.

8. PROMPT PAYMENT TERMS:

None

9a. GOVERNMENT CREDIT CARDS:

Accepted for orders below the micro-purchase threshold.

9b. GOVERNMENT CREDIT CARDS:

Accepted for orders above the micro-purchase threshold.

10. FOREIGN ITEMS:

None

11a. TIME OF DELIVERY:

Lacasse - 70 days after Manufacturer's receipt of acceptable order and layout or sooner.

United Chair Models - 35 days after receipt of order (ARO) or sooner.

11b. EXPEDITED DELIVERY:

Contact Larry Ingram & Associates for availability on 5-day Quick Ship Program available on select Lacasse, Lacasse Steel Files & United Chair products.

11c. OVERNIGHT and 2-DAY DELIVERY:

Contact Larry Ingram & Associates for more information. 301-519-1480 or gsa@lianet.us

11d. URGENT REQUIREMENTS: Available per I-FSS-140-B; Contact Larry Ingram & Associates for more information.

12. FOB POINTS:**Lacasse:** Destination**United Chair Products:** All orders are FOB Destination. (FAR# 52.247-34)

Available FOB Destination within consignee's premises (FAR# 52.247-35).

Written orders shall cite "Inside Delivery" and include a line to allow applicable charges.

Standard dock and/or elevator receiving required (access to be 13'6" x 53' trucks) to avoid additional charges.

"Inside delivery charges as follows":

Weight of units to be delivered within consignees premises:

Up to 911 pounds: Minimum - \$41.00

Over 912 pounds: Per 100# wt. - \$4.50/cwt.

Per orders or per delivery vehicle:

Maximum charge - \$477.28

Additional labor/equipment rate - \$ 45.00/mhr

13. ORDERING ADDRESS:

GROUPE LACASSE

c/o LIA & Participating Dealer

222 Merchandise Mart, Suite 1042

Chicago, IL 60654-3101

All orders must be sent to:*Larry Ingram & Associates****Fax: 301-519-1487****Email: gsa@ingramassoc.com****14. PAYMENT ADDRESS:**

Regular Mail	Electronic Transfer
Groupe Lacasse LLC 21553 Network Place Chicago, IL 60673-1219	J.P. Morgan Chase Bank Acct. #: 1039312 Bank AB#: 071000013 *See #26 for DUNS, TAX ID & CAGE CODE

15. WARRANTY:

Per the Groupe Lacasse & United Chair Standard Commercial Warranty, see Price List Terms & Conditions.

16. EXPORT PACKING:

Write, call or fax for questions or quotes.

17. CREDIT CARD TERMS:

None, credit cards are accepted. (GROUPE LACASSE CREDIT CARD FORM AVAILABLE)

18. RENTAL / MAINTENANCE:

Not Available

19. INSTALLATION:**Lacasse** - Negotiable on a case-by-case basis.**(+ .75% for IFF)****United Chair Products** - Installation Services available when requested. The rates for installation are as follows: All installation projects up to \$500.00 will be 15% of the purchase order with a minimum charge of \$150.00.

All installation projects over \$500.00 will be negotiated with the ordering agency on a case-by-case basis.

(+ .75% for IFF)

* Lacasse and United Chair Products: Inclusive of IFF; (IFF will be withheld from servicing fee).

20. REPAIR PART TERMS:

Available as per commercial practice.

21. SERVICE & DISTRIBUTION POINTS:

Servicing dealers are strategically located across the United States.

22. PARTICIPATING DEALERS:Contact Larry Ingram & Associates or visit Groupe Lacasse Website at www.groupelacasse.com.**23. PREVENTATIVE MAINTENANCE:**

Not available

24. YEAR 2000 (Y2K) COMPLIANT:

Compliant

25. ENVIRONMENTAL ATTRIBUTES:

Groupe Lacasse LLC complies with all State, Federal and local environmental regulations.

Greenguard® & ISO 14001 Certifications available upon request.*26. DUNS # / TIN / CAGE CODE:**

TIN: 383504222

DUN#: 004036778

CAGE CODE #: 1R5A1

27. CCR NOTICE:

Groupe Lacasse LLC is registered in the CCR.

28. CANCELLATION:

No cancellation charge prior to production. After production, only cost incurred that cannot be recovered through resale of merchandise within a reasonable length of time (6 months).

29. RETURNS / RESTOCKING:

Returns will be subject to a 30% restocking charge and government shall pay and bear responsibility for returns and shall return product FOB destination. Returns will not be accepted without written authorization and issuance of a return authorization number by Groupe Lacasse LLC.

On-line access to Contract Ordering Information, Terms and Conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA ADVANTAGE!, a menu-driven database system.

www.fss.gsa.gov**GSA Advantage!**